

# Jamia Al-Hudaa

Forest House, Berkeley Avenue, Nottingham, NG3 5TT

(0115) 969 0800 | [www.jamiaalhudaa.com](http://www.jamiaalhudaa.com) | [admin@Jamiaalhudaa.com](mailto:admin@Jamiaalhudaa.com)



## APPLICATION FORM

### STUDENT INFORMATION

|                    |    |    |      |             |   |
|--------------------|----|----|------|-------------|---|
| Legal Surname      |    |    |      |             |   |
| Legal Forename     |    |    |      |             |   |
| Preferred Surname  |    |    |      |             |   |
| Preferred Forename |    |    |      | Middle Name |   |
| Date of Birth      | DD | MM | YYYY | Gender      | Male <input type="checkbox"/> Female <input type="checkbox"/> |
| Home Address       |    |    |      |             |   |
|                    |    |    |      | City        |   |
| Post Code          |    |    |      | Country     |   |
| Home Telephone     |    |    |      | Email       |   |

### PARENTAL INFORMATION

| MOTHER   |   | FATHER  |  |
|--|---|---|--|
| Title  | Miss <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> | Title   | Mr <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> |
| Surname  |   | Surname   |  |
| Forename   |   | Forename  |  |
| Address<br>(If different from student)   |   | Address<br>(If different from student)  |  |
|  | Postcode  |   | Postcode   |
| Home Tel No  |   | Home Tel No   |  |
| Mobile No  |   | Mobile No   |  |
| Work Tel No  |   | Work Tel No   |  |
| Email  |   | Email   |  |
| Occupation   |   | Occupation  |  |
| Place of Work  |   | Place of Work   |  |
| If parents are divorced /separated, who has legal custody of the student?                              |   |   |  |
| If both parents do NOT live at the same address please indicate to whom correspondence should be sent? |   | Father <input type="checkbox"/> Mother <input type="checkbox"/> Copies to both <input type="checkbox"/> |  |

## MAHRAM INFORMATION

(with whom marriage is prohibited)

| MAHRAM 1     |                             |                              |                               |                             | MAHRAM 2                       |       |                             |                              |                               |                             |                                |
|--------------|-----------------------------|------------------------------|-------------------------------|-----------------------------|--------------------------------|-------|-----------------------------|------------------------------|-------------------------------|-----------------------------|--------------------------------|
| Title        | Mr <input type="checkbox"/> | Mrs <input type="checkbox"/> | Miss <input type="checkbox"/> | Ms <input type="checkbox"/> | Other <input type="checkbox"/> | Title | Mr <input type="checkbox"/> | Mrs <input type="checkbox"/> | Miss <input type="checkbox"/> | Ms <input type="checkbox"/> | Other <input type="checkbox"/> |
| Surname      |                             |                              |                               |                             | Surname                        |       |                             |                              |                               |                             |                                |
| Forename     |                             |                              |                               |                             | Forename                       |       |                             |                              |                               |                             |                                |
| Address      |                             |                              |                               |                             | Address                        |       |                             |                              |                               |                             |                                |
|              |                             | Postcode                     |                               |                             |                                |       | Postcode                    |                              |                               |                             |                                |
| Home Tel No  |                             |                              |                               |                             | Home Tel No                    |       |                             |                              |                               |                             |                                |
| Mobile No    |                             |                              |                               |                             | Mobile No                      |       |                             |                              |                               |                             |                                |
| Email        |                             |                              |                               |                             | Email                          |       |                             |                              |                               |                             |                                |
| Relationship |                             |                              |                               |                             | Relationship                   |       |                             |                              |                               |                             |                                |

## FOR OVERSEAS STUDENTS ONLY

All overseas applicants are required to provide details of a Guardian in the UK

|                              |  |  |              |
|------------------------------|--|--|--------------|
| Name of a Guardian in the UK |  |  |              |
| Address                      |  |  |              |
|                              |  |  | Post Code    |
| Telephone No                 |  |  | Relationship |

## CURRENT SCHOOL INFORMATION

|                     |    |    |      |                       |              |    |           |                    |
|---------------------|----|----|------|-----------------------|--------------|----|-----------|--------------------|
| Current School      |    |    |      |                       |              |    |           |                    |
| Address             |    |    |      |                       |              |    | Post Code |                    |
|                     |    |    |      |                       |              |    |           |                    |
| Head Teacher        |    |    |      |                       | Telephone No |    |           |                    |
| At this school from | DD | MM | YYYY | Expected Leaving date | DD           | MM | YYYY      | Current Year Group |

## MASJID / MAKTAB INFORMATION

|  |    |    |      |    |                          |    |           |                                     |
|--|----|----|------|----|--------------------------|----|-----------|-------------------------------------|
| Masjid / Maktab  |    |    |      |    |                          |    |           |                                     |
| Address  |    |    |      |    |                          |    | Post Code |                                     |
|  |    |    |      |    |                          |    |           |                                     |
| Imam / Teacher   |    |    |      |    | Telephone No             |    |           |                                     |
| At this masjid from  | DD | MM | YYYY | to | DD                       | MM | YYYY      | Current Class Qaida / Quran or Hifz |
| Amount of Nazra completed                                  |    |    |      |    | Amount of Hifz completed |    |           |                                     |
| Islamic books studies (whilst receiving Islamic education) |    |    |      |    |                          |    |           |                                     |

## INFORMATION MANAGEMENT DATA

|   |  |   |  |
|---|--|---|--|
| Place of Birth<br>(If outside UK)   |  | Date of Entry<br>into the UK              |  |
| Does the student have ' <i>Right of Permanent Stay</i> ' in the UK?   |  |   | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Ethnicity   |  | Nationality                               |  |
| First Language<br>spoken at home  |  | English spoken as additional<br>language? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Does the applicant have a statement of Special Educational Needs?<br>If 'Yes' please give details:                  |  |   | Yes <input type="checkbox"/> No <input type="checkbox"/> |
|   |  |   |  |
| Does the applicant have any additional physical / emotional / psychological needs?<br>If 'Yes' please give details: |  |   | Yes <input type="checkbox"/> No <input type="checkbox"/> |
|   |  |   |  |
| Has the applicant had any involvement with Social Services or the Probation Service?                                |  |   | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Has the Applicant been excluded permanently or temporarily from a previous School / Madarassah or Darul Uloom?      |  |   | Yes <input type="checkbox"/> No <input type="checkbox"/> |

## ADMISSION DETAILS

|   |  |   |
|---|--|---|
| Proposed academic year of admission ( <i>e.g. 2022/23</i> )                           |  |   |
| Proposed Year<br>Group Entry  | Year 7 - Seven Year Aalima Course<br>(11 years old) <input type="checkbox"/> | 16+1 - Three Year Aalima Course<br>(over 16 years old) <input type="checkbox"/> |
| Are you applying for  | Full Boarding <input type="checkbox"/>                                       | Day <input type="checkbox"/>  |
| Do you have any siblings at Jamia Al-Hudaa? If 'Yes' please give their name(s) below: |  | Yes <input type="checkbox"/> No <input type="checkbox"/>                        |
| 1   |  | 2   |
|   |  |   |

## OTHER DETAILS

|  |  |
|--|--|
| Please give any information regarding the applicant's home circumstances that Jamia Al-Hudaa should know |  |
|  |  |
| How did you hear about Jamia Al-Hudaa?   |  |
|  |  |
| If you have any previous connection with Jamia Al-Hudaa, please tell us about it.                        |  |
|  |  |

## RULES AND REGULATIONS

1. All new applicants will have to pass the admission test and all admissions will remain valid for 1 academic year only.
2. Disclosure of all previous character and conduct is necessary. Failure to do so may result in an automatic withdrawal of the applicants/student's place.
3. Whilst in Jamia Al-Hudaa all lessons must be attended except when excused by an authorised person.
4. All Islamic ethos and regulations will have to be followed in all aspects; particularly in prayers, dress, social conduct etc.
5. No one will be permitted to leave Jamia Al-Hudaa except during fixed vacations. However, in cases of emergency or necessity parents/guardians wishing to obtain leave for any student may contact the Head Teacher's Office for permission.
6. To insult the trustees, teachers or any member of staff will be judged as inexcusable and any student found guilty will be liable for dismissal. Jamia Al-Hudaa reserves the right to expel any student when it seems necessary.
7. Anyone expelled will have no legal remedy against Jamia Al-Hudaa.
8. At the end of all holidays all students must return to the Jamia on the fixed day except when extra leave is granted.
9. If in any event a student has to be sent home then the parents, guardians or relatives will have to without objection or delay make necessary arrangements for the student to return home.
10. Students will be liable to pay for damages they cause to the property of Jamia Al-Hudaa.
11. All the above rules and regulations and any future rules will have to be covered fully.
12. I understand that Jamia Al-Hudaa has CCTV on the premises and that my child's movements may be recorded for which I have no objection.
13. In the event of students being withdrawn by parents or permanently excluded after the four-week trial period for whatever reason, **no refund of parental contributions will be given.**

## DECLARATION

1. The information given on this form is true and accurate to the best of my knowledge. I understand that my application will be disqualified if I knowingly give false information.
2. I have read or had explained to me and understand all the rules and regulations on the form and in policies on the website.
3. I accept to follow the rules and regulations of Jamia Al-Hudaa.

|  |  |              |  |
|--|--|--------------|--|
| Applicant's Signature<br>(over 16 years students only) |  | Date         |  |
| Parent/Guardian's Signature                            |  | Date         |  |
| Parent/Guardian's Name                                 |  | Relationship |  |

Please tick the boxes and enclose the following with your application:



- |    |  |                          |
|----|--|--------------------------|
| 1) | Have you <b>fully completed</b> this form  | <input type="checkbox"/> |
| 2) | Have parent/guardian and applicant <b>signed</b> the form                                  | <input type="checkbox"/> |
| 3) | Enclosed the <b>admin fee</b> of <b>£50</b> (cheques payable to ' <b>JAMIA AL-HUDAA</b> ') | <input type="checkbox"/> |
| 4) | Completed <b>Medical Form</b> attested by <b>GP</b>  | <input type="checkbox"/> |
| 5) | Previous schools Leaving <b>Certificate</b> or <b>Report &amp; Exam Results</b>            | <input type="checkbox"/> |
| 6) | Copy of <b>Birth Certificate</b>   | <input type="checkbox"/> |
| 7) | Copy of <b>Passport / Identity Card</b>  | <input type="checkbox"/> |

## FOR OFFICE USE ONLY

|                           |  |                    |  |
|---------------------------|--|--------------------|--|
| Date Application Received |  | Application Ref No |  |
| Application Processed By  |  | Class Admitted     |  |
| Student Admission No      |  | Date of Admission  |  |