

# Jamia Al-Hudaa

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## APPLICATION FORM

### STUDENT INFORMATION

Legal Surname						
Legal Forename						
Preferred Surname						
Preferred Forename				Middle Name		
Date of Birth	DD	MM	YYYY	Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>	
Home Address					City	
	Post Code		Country			
Home Telephone				Email		

### PARENTAL INFORMATION

MOTHER			FATHER		
Title	Miss <input type="checkbox"/>	Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other	Title	Mr <input type="checkbox"/>	Dr <input type="checkbox"/> Other
Surname			Surname		
Forename			Forename		
Address (If different from student)			Address (If different from student)		
	Postcode			Postcode	
Home Tel No			Home Tel No		
Mobile No			Mobile No		
Work Tel No			Work Tel No		
Email			Email		
Occupation			Occupation		
Place of Work			Place of Work		
If parents are divorced /separated, who has legal custody of the student?					
If both parents do NOT live at the same address please indicate to whom correspondence should be sent?			Father <input type="checkbox"/>	Mother <input type="checkbox"/>	Copies to both <input type="checkbox"/>

## MAHRAM INFORMATION

(with whom marriage is prohibited)

MAHRAM 1					MAHRAM 2						
Title	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other <input type="checkbox"/>	Title	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other <input type="checkbox"/>
Surname					Surname						
Forename					Forename						
Address					Address						
	Postcode					Postcode					
Home Tel No					Home Tel No						
Mobile No					Mobile No						
Email					Email						
Relationship					Relationship						

## FOR OVERSEAS STUDENTS ONLY

All overseas applicants are required to provide details of a Guardian in the UK

Name of a Guardian in the UK			
Address			
		Post Code	
Telephone No			Relationship

## CURRENT SCHOOL INFORMATION

Current School									
Address						Post Code			
Head Teacher				Telephone No					
At this school from	DD	MM	YYYY	Expected Leaving date	DD	MM	YYYY	Current Year Group	

## MASJID / MAKTAB INFORMATION

Masjid / Maktab									
Address						Post Code			
Imam / Teacher				Telephone No					
At this masjid from	DD	MM	YYYY	to	DD	MM	YYYY	Current Class Qaida / Quraan or Hifz	
Amount of Nazra completed				Amount of Hifz completed					
Islamic books studies (whilst receiving islamic education)									

## INFORMATION MANAGEMENT DATA

Place of Birth (If outside UK)		Date of Entry into the UK	
Does the student have <i>'Right of Permanent Stay'</i> in the UK?			Yes <input type="checkbox"/> No <input type="checkbox"/>
Ethnicity		Nationality	
First Language spoken at home		English spoken as additional language?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does the applicant have a statement of Special Educational Needs? If 'Yes' please give details:			Yes <input type="checkbox"/> No <input type="checkbox"/>
Does the applicant have any additional physical / emotional / psychological needs? If 'Yes' please give details:			Yes <input type="checkbox"/> No <input type="checkbox"/>
Has the applicant had any involvement with Social Services or the Probation Service?			Yes <input type="checkbox"/> No <input type="checkbox"/>
Has the Applicant been excluded permanently or temporarily from a previous School / Madarassah or Darul Uloom?			Yes <input type="checkbox"/> No <input type="checkbox"/>

## ADMISSION DETAILS

Proposed academic year of admission ( <i>e.g. 2016/17</i> )		
Proposed Year Group Entry	Year 7 - Seven Year Alima Course (11 years old) <input type="checkbox"/>	16+1 - Three Year Alima Course (over 16 years old) <input type="checkbox"/>
Are you applying for	Full Boarding <input type="checkbox"/>	Day <input type="checkbox"/>
Do you have any siblings at Jamia Al-Hudaa? If 'Yes' please give their name(s) below:		Yes <input type="checkbox"/> No <input type="checkbox"/>
1		2

## OTHER DETAILS

Please give any information regarding the applicant's home circumstances that Jamia Al-Hudaa should know
How did you hear about Jamia Al-Hudaa?
If you have any previous connection with Jamia Al-Hudaa, please tell us about it

## RULES AND REGULATIONS

1. All new applicants will have to pass the admission test and all admissions will remain valid for 1 academic year only.
2. Disclosure of all previous character and conduct is necessary.
3. Whilst in Jamia Al-Hudaa all lessons must be attended except when excused by an authorised person.
4. All Islamic ethos and regulations will have to be followed in all aspects of life particularly in prayers, dress, social affairs etc.
5. No one will be permitted to leave Jamia Al-Hudaa except during fixed vacations. However, in cases of emergency or necessity parents/guardians wishing to obtain leave for any student may contact the Head Teacher's Office for permission.
6. To insult the trustees, teachers or any member of staff will be judged as inexcusable and any student found guilty will be liable for dismissal. Jamia Al-Hudaa reserves the right to expel any student when it seems necessary.
7. Anyone expelled will have no legal remedy against Jamia Al-Hudaa.
8. At the end of all holidays all students must return to the Jamia on the fixed day except when extra leave is granted.
9. If in any event a student has to be sent home then the parents, guardians or relatives will have to without objection or delay make necessary arrangements for the student to return home.
10. Students will be liable to pay for damages they cause to the property of Jamia Al-Hudaa.
11. All the above rules and regulations and any future rules will have to be covered fully.
12. I understand that Jamia Al-Hudaa has CCTV on the premises and that my child's movements may be recorded for which I have no objection.
13. In the event of students being withdrawn by parents or permanently excluded after the four-week trial period for whatever reason, **no refund of parental contributions will be given.**

## DECLARATION

1. The information given on this form is true and accurate to the best of my knowledge. I understand that my application will be disqualified if I knowingly give false information.
2. I have read or had explained to me and understand all the rules and regulations on the form.
3. I accept to follow the rules and regulations of Jamia Al-Hudaa.

Applicant's Signature (over 16 years students only)		Date	
Parent/Guardian's Signature		Date	
Parent/Guardian's Name		Relationship	

Please tick the boxes and enclose the following with your application:

- |    |  |                          |
|----|--|--------------------------|
| 1) | Have you <b>fully completed</b> this form  | <input type="checkbox"/> |
| 2) | Have parent/guardian and applicant <b>signed</b> the form                              | <input type="checkbox"/> |
| 3) | Enclosed the <b>admin fee</b> of <b>£25</b> (cheque payable to ' <b>MADNI TRUST</b> ') | <input type="checkbox"/> |
| 4) | Completed <b>Medical Form</b> attested by <b>GP</b>                                    | <input type="checkbox"/> |
| 5) | Previous schools Leaving <b>Certificate</b> or <b>Report &amp; Exam Results</b>        | <input type="checkbox"/> |
| 6) | Copy of <b>Birth Certificate</b>   | <input type="checkbox"/> |
| 7) | Copy of <b>Passport / Identity Card</b> (overseas students only)                       | <input type="checkbox"/> |

Check  
List

## FOR OFFICE USE ONLY

Date Application Received		Application Ref No	
Application Processed By		Class Admitted	
Student Admission No		Date of Admission	